

OSLIS Web-Site Changes

To be completed by August 5, 2000

Document History:

- Revised July 26, 2000 - Secondary Works Cited form (Appendix B)
- Revised July 25, 2000 - Elementary Howto: Use Searchasaurus and World Book
- Revised July 24, 2000 - changes are indicated by "(7/24/00)" next to an item.
- Created July 11, 2000

OSLIS Home Page - www.oslis.k12.or.us/index.html (NEW)

This will serve as the OSLIS home page and the OPEN Librarians' portal page.

1. **Banner:**

OSLIS Logo Oregon School Library Information System

2. **Crumbs:** None

3. Top navigation links (horizontal):

Oregon Ed. Media Assn.
Oregon School Reform
American Library Assn.

4. **Left navigation links** (vertical):

Secondary	link to secondary home page
Tutorials	link to /tutorials/index.html
Reference	link to reference.html NEW
Links	link to /services/index.html
Elementary	link to elementary home page
How To	link to /elem/howto/index.html
Books Online	link to /elem/books.html
Web Research	link to /elem/web.html

5. **Footer:**

No footer .inc file, but link to OPEN in footer text.

OSLIS Secondary Site

Navigation Changes

The aim is to get content toward the top of the page, and at the same time make navigation simple, efficient, and intuitive.

- Use Banner
- Use Crumbs--hot-link each level
- Get rid of large section-title graphic at top of each page.
 - * Title will be in the Crumb
 - * Colored book (or other icon) will be incorporated in 1st text paragraph
- In Tutorials section, remove link to State Benchmarks. (7/24/00)

Home Page - www.oslis.k12.or.us/secondary.html

1. The main Search, Research Request Form, FAQ, Online Tools, and Help links on the old site go away. *Remove old files from maryh.*
2. The page should be similar in design to the elementary page. There are 3 EBSO links--Topic Search, EBSCOHost Middle School, and EBSCOHost High School; and 3 other main links--Tutorials, (Library) Links and (Online) Reference. The modified Rolodex graphic should go away, and be replaced by graphics representing the 3 main links. Repeat the 3 main links in the banner at the top, similar to the elementary page. Separate the "adult" links, LMS Desk and About OSLIS, from the "kid" links. (7/24/00)

Banner

OSLIS Logo	OSLIS Secondary	Tutorials	Reference	Links
------------	-----------------	-----------	-----------	-------

OSLIS logo	link to /index.html (OSLIS main)
OSLIS Secondary	link to /secondary.html
Tutorials	link to /tutorials/index.html
Reference	link to reference.html NEW
Links	link to /services/index.html

Bread Crumbs

OSLIS Secondary (7/24/00)

Graphics Links

Topic Search	link to EBSCO Topic Search
EBSCOHost High School	link to EBSCO - default OSLIS high school profile
EBSCOHost Middle School	link to EBSCO - default OSLIS middle school profile
Tutorials	image and blurb; link to /tutorials/index.html
"How to research on the Web"	
Reference	image and blurb; link to reference.html
"Online references for facts and figures"	

Links image and blurb; link to /services/index.html
"Good sites for further research"

Providing separate access links for HS and MS will make it easier for students to get to appropriate database. All EBSCOHost databases will be included in both profiles, but *MAS Ultra* should be the default for the **high school profile**, and *Middle Search Plus* the default for the **middle school profile**.

Text Links (below graphic links, above footer)

LMS Desk About OSLIS

Footer

| OSLIS | Secondary | Sitemap | Help | Search | Elementary | (7/24/00)

OSLIS	link to /index.html (7/24/00)
Secondary	link to /secondary.html
Sitemap	link to /sitemap.html (which in turn links to elementary sitemap)
Help	link to /help.html NEW (adapt OPEN's help.html)
Search	link to /search/search.html (search OSLIS site only)
Elementary	link to /elem/index.html

Level-1 Kids' Pages (reference.html, /services/index.html, /tutorials/index.html)

Banner

Standard; same as on secondary home page

Crumbs

Secondary [Section Title] (each hot-linked) (7/24/00)

Left Navigation

Individual graphics links (small, fast loading, tasteful) with ALT text in a single .inc file, for

- * EBSCOHost High School
- * EBSCOHost Middle School
- * Tutorials
- * Reference
- * Links

Footer

Standard; same as on secondary home page

Level 2 Kids' Pages (e.g., tutorials pages except /tutorials/index.html)

Banner

Standard; same as on secondary home page

Crumbs

Secondary Tutorials [Title of Current Page] (each hot-linked) (7/24/00)

Left Navigation

Individual graphics links (small, fast loading, tasteful) with ALT text in a single .inc file, for

- * Search Strategies (7/24/00)
- * Beyond Surfing (previously called "Search Engines")

- * Other Than Online Resources
- * Works Cited
- * Online Tools
- * Research Process
- * Using EBSCO Host NEW
- * Using InfoTrac Web
- * Research-Related Terms

Footer

Standard; same as on secondary home page

Level-1 Adult Pages (e.g., /about/index.html, /develop/index.html)

Banner

Standard; same as on secondary home page

Crumbs

Secondary [Section Title] (each hot-linked) (7/24/00)

Left Navigation

None

Footer

Standard; same as on secondary home page

Level-2 Adult Pages (e.g., /about/ underlying pages)

Banner

Standard; same as on secondary home page

Crumbs

Secondary [Section Title] [Title of Current Page] (each hot-linked) (7/24/00)

Left Navigation

None

Footer

Standard; same as on secondary home page

Content Changes

Content changes are detailed in the Task List.

Task List

SITE-WIDE CHANGES (navigation, graphics, EBSCO, etc.)		
What	Task	Who
OSLIS Main (home)	Create page, OSLIS banner.	Gus
Banner - secondary site	Create, incorporate into site.	Gus
OSLIS Secondary home	Create the page.	Gus
Crumbs - secondary site	Create graphics/text include files; add to pages.	Gus
Navigation - secondary site	Create graphics, include files (footer, left navigation for kids level-1 and level-2 pages).	Gus
Self-Check Quizzes - secondary	Review. Update as necessary.	Sheryl, Mary M. Marilyn
EBSCO - elementary and secondary sites	Coordinate default access. Make it happen.	Dennis Gus
OSLIS Elementary home (/elem/index.html)	Remove SIRS link; replace with 2 EBSCO links: * Searchasaurus * EBSCOHost (default profile will go to Primary Search)	Gus
Self-Check Quizzes - elementary	Review. Update as necessary.	Sheryl Marilyn
CONTENT CHANGES - SECONDARY SITE		
Search OSLIS	Remove old /oslis/search/index.html.	Gus
/search/search.html	The Search link in the footer goes to a NEW search.html . search.html uses htDig to search all of OSLIS (secondary and elementary).	Gus
results page	Create/modify the template (graphics, background color. Proof text.	Gus Marilyn
Sitemap sitemap.html	Update (remove defunct links, old graphics; make less graphical?), link to elementary sitemap (or combine the two?)	Gus

CONTENT CHANGES - SECONDARY SITE, cont.		
What	Task	Who
Reference - reference.html	NEW. Mary McClintock will provide content. This is basically a list of good online references, with short annotated links, categorized by type of reference (almanacs, geography, Oregon, mythology, etc.). Create page.	Mary McClintock Gus; Marilyn
Links (/services/index.html)	Remove “Media Literacy Online Project” from this page and put on /develop/lms_links.html.	Marilyn
Tutorials (/tutorials/)	On tutorials pages, remove link to State Benchmarks. (7/24/00)	Marilyn
index.html	Change name of “Search Engines” tutorial to “Beyond Surfing.” Add link to the EBSCOHost tutorial (http://ehostvgw10.epnet.com/help/tut_indx.asp). Verify the URL. Per Blake (EBSCO), "We are working on a modified URL that will allow remote users to link directly to our tutorial without having to use a User ID and Password." Update annotations - Beyond Surfing, Works Cited (add link to Cite Works form), Using EBSCOHost Tutorial.	Gus Marilyn
Search Engines /engines/index.html	Change name to “Beyond Surfing,” incorporate /search/beyond.html and prosandcons.html into the tutorial.	Marilyn
Some Good Search Engines to Try /engines/engines.html	Review and possibly replace some of the search engines listed with different ones like google.com, findspot.com. Write commentary. Update HTML page.	Sheryl, Mary McClintock Marilyn
Works Cited		
/cited/index.html	Remove reference to OSLIS elementary form. Add link to secondary Cite Works form. (7.24.00)	Marilyn

CONTENT CHANGES - SECONDARY SITE, cont.		
What	Task	Who
Cite Works form	<p>NEW. Take the Quick Reference and make it into a form. Include a “no author” example. OSLIS - indicate category headings you want and exactly which examples to use.</p> <p>Create interactive Cite Works form, similar to the elementary one. See Appendix B for details. <i>(7/24/00)</i> QC and test.</p>	<p>Sheryl, Mary McClintock</p> <p>David</p> <p>Marilyn</p>
Online Tools		
/tools_online/index.html	Remove “Using InfoTrac Web Resources” from the contents listing and "next page" link (should be to /tools/_online/glossary.html).	Marilyn
infotracweb.html	Remove page from directory.	Marilyn
glossary.html	Remove “prev page” link (was infotracweb.html)	Marilyn
viewing.html	Replace InfoTrac Web PDF link with one from EBSCO if available. If not, remove? Check out EBSCO Help. <i>(7/24/00)</i>	Gus, Marilyn
netscape.html	Update image (OPEN home page).	Gus
explorer.html	Update image - (OPEN home page).	Gus
printing.html	Remove InfoTrac Web reference. Review; is information still relevant? Check out EBSCO Help. <i>(7/24/00)</i>	Marilyn Sheryl
Research-Related Terms researchterms.html	Review and revise. Update HTML.	Mary Mc. Marilyn

CONTENT CHANGES - SECONDARY SITE, cont.		
What	Task	Who
OSLIS Evaluation Tools	Update content per Mark Schalock's instructions: remove August 1998 Evaluation Packet, remove baseline cost-effectiveness and usage measure; update the 1999 TLCF Grant evaluation for the 2000 grant (Mark is revising); elementary information literacy skills test will be revised...should be ready by fall; Online-reference eval form - KEEP. (7/24/00)	Mark Schalock, Marilyn Sheryl
Product Support Numbers prodsupport.html	Remove InfoTrac. Add EBSCO (Dennis provide info).	Marilyn, Dennis
LMS Links lms_links.html	Add link to "Media Literacy Online Project" (currently on Library Links page; remove from Library Links page).	Marilyn
Professional Contacts contacts.html	Remove InfoTrac listserv info. Update OSLIS listserv info. There will be 4 lists: OSLISboard - board members; OSLIS2000 --new schools, mentors, board; OSLISschools - everybody; OSLISselem - existing elementary list + new elementary schools. Include "Rules of the Road" - information on how to subscribe/unsubscribe, how to find out who's on the list.	Marilyn
Listserv maintenance	Provide existing/new school, mentor, board information. Create new/update mailing lists.	Jim Maxwell Gus
OSLIS Presentation	Lowercase the filename (oslisebsco.ppt). Update based on site revisions.	Gus Sheryl, Gus (7/24/00)

CONTENT CHANGES - SECONDARY SITE, cont.		
What	Task	Who
OSLIS 2000 Implementation Manual	NEW. OSLIS is developing this manual for the August 18 and 21, 2000, workshops. OPEN believes the intent here is to link to a PDF version. Create PDF file.	Sheryl, Mary McClintock, Nancy Powell. Gus
About OSLIS (/about/)	Review content and decide what stays and what goes. Update HTML pages.	Sheryl Marilyn

CONTENT CHANGES - ELEMENTARY SITE		
HowTo (/elem/howto/)		
index.html	<p>Replace "primary" and "intermediate" Find Information link with a single "Find Information" link (the 2 tutorials are being combined).</p> <p>Update annotations. (7/24/00) Change "Use SIRS and World Book" to "Use Searchasaurus and World Book." (7/24/00)</p>	Gus Marilyn
Find Information findinfo_prim.html findinfo_int.html	<p>Char Wisely is revising--adding pages, images, a bit of interactivity (fake results pages). Permission to use copyrighted material has been granted by Enchanted Learning (see Appendix A). Char needs to let us know if other sources should be cited.</p> <p>Create HTML pages. Update quiz.</p>	Char Wisely Gus Marilyn
Search the Web searchweb.html	<p>OSLIS is revising--pilots wanted to add graphics, interactivity.</p> <p>Update HTML pages.</p>	(7/24/00) - hold off for now. Gus
Cite Works citeintro.html citesources.html	<p>Revise--minimize introductory text; add 3 new categories for citation: interview, Web page, video; make Start button more obvious somehow. See Appendix C for details. (7/24/00)</p> <p>Remove category headings from results page; update form per revisions.</p>	Jan Peterson, Sheryl, JoAnn Klassen David, Marilyn
Do Research doresearch.html	<p>Replace references to "SIRS" with "Searchasaurus."</p>	Marilyn
Use Searchasaurus and World Book usingsandwb.html	<p>Replace references to "SIRS" with "Searchasaurus;" update content for Searchasaurus. (7/25/00)</p>	Marilyn

CONTENT CHANGES - ELEMENTARY SITE, cont.		
	Review/update quiz (/quizmaker/quizzes/elementary/usingsirsq.html) - replace "SIRS" with "Searchasaurus;" check answers, make sure they're correct. (7/25/00)	Marilyn
Use Searchasaurus	NEW. Sheryl will create. Will be accessed from "Use Searchasaurus and World Book," on the Howto menu. These will replace the old "usingsirsonly" pages. (7/25/00)	Sheryl Marilyn
Parents and Teachers (/elem/parents/)		
Connecting Standards to the Curriculum connect_std.html	Update HTML pages - small changes to content.	Marilyn

Appendix A

E-mail granting permission to use copyrighted material from Enchanted Learning Software:

Return-path: <jc@EnchantedLearning.com>
Date: Wed, 12 Jul 2000 12:58:45 -0700
From: Jeananda Col <jc@EnchantedLearning.com>
Subject: Re: permission request
To: Marilyn Kelly <kelly_m@4j.lane.edu>
Reply-to: jc@EnchantedLearning.com
Organization: Enchanted Learning Software
X-Accept-Language: en-US,en,en-GB
Original-recipient: rfc822;kelly_m@4j.lane.edu

Hi,

Thank you so much for writing EnchantedLearning.com. Feel free to use any images and/or text from any of our sites.

Best wishes,

Jeananda Col
Enchanted Learning Software
<http://www.EnchantedLearning.com>
jc@EnchantedLearning.com

Animal Printouts <http://www.EnchantedLearning.com/coloring/>
Little Explorers <http://www.LittleExplorers.com>
KinderCrafts <http://www.EnchantedLearning.com/crafts/>
Rebus Rhymes <http://www.EnchantedLearning.com/Rhymes.html>
Zoom Astronomy <http://www.ZoomAstronomy.com>
Zoom Butterfly <http://www.EnchantedLearning.com/subjects/butterfly/>
Zoom Dinosaurs <http://www.ZoomDinosaurs.com>
Zoom Sharks <http://www.ZoomSharks.com>
Zoom Whales <http://www.ZoomWhales.com>
Zoom Store <http://www.ZoomStore.com>
Busy Little Brains CD-ROM for children
<http://www.EnchantedLearning.com/Busylittlebrains.html>

Appendix B

Secondary Cite Works Form (7/24/00)

Date: Thu, 20 Jul 2000 09:20:17 -0700
From: Mary McClintock
Subject: interactive works cited
To: kelly_m@4j.lane.edu
Cc: steinke@4j.lane.edu

Interactive Works Cited

For the interactive works cited feature on the secondary site, let's use the same instructions that are in the Elementary Interactive section.
In the Elementary EXAMPLES section, there needs to be some cleaning up of the hanging indentions and in "Encyclopedia article from a CD-ROM" example, the citation drops down a line for no reason.

From the quick reference page, use all of them for the interactive formats and EXAMPLES page (if we are creating that as well) **EXCEPT:**
AUTHORS, TWO (hopefully combined with AUTHOR, ONE),
the 2nd one under ENCYCLOPEDIA ARTICLES,
the 2nd one under MAGAZINE ARTICLE,
Cinemaniam example under CD-ROM,
DiStefano example under WWW

IT WOULD BE HELPFUL IF THE INTERACTIVE PROGRAM COULD BE DESIGNED ON ALL OF THESE THAT IF THERE IS NO AUTHOR, TO JUST MOVE THE INFORMATION OVER AND IGNORE THAT SLOT. This almost happens in the current elementary version except that punctuation shows up where the missing piece of info goes, so it isn't really complete. Seems like they could do "If blank..."

SO, SECONDARY CHOICES SHOULD BE

Print Sources

Book, no author (new example in previous e-mail)
Book, with one or more authors (Can the programming allow for one or multiple authors without creating separate items?)
Book, with editor
Encyclopedia article
Magazine article
Newspaper article

Electronic Sources

Multimedia
CD-ROM Encyclopedia
CD-ROM Magazine
Online Database
Video (7/26/00)

World Wide Web

Encyclopedia on Web
Web Page (sub page from an authoritative Web site)
Personal Home Page
Interview (7/26/00)

Appendix C

Changes to Elementary Cite Works Form (7/24/00)

How to Cite Works--

Formats for Giving Credit to Authors and Creators

First paragraph is OK.

2nd paragraph: 1st sentence OK. Delete 2nd sentence.

Last paragraph: Delete all except last sentence.

How to Cite Works--

Cite Your Sources

2nd column -- add a Video button

3rd column -- add a Web Page button

Add an Interview button wherever it makes sense

How to Cite Works--

Example Citations

Print Sources

Book - OK

Encyclopedia Article - OK

Magazine Article - OK

Electronic Sources

Encyclopedia Article on CD-ROM - OK

Magazine Article on CD-ROM - OK

Video (new):

Spiders: Backyard Science. Phoenix Films, 1992.

Title. Distributor, year of release.

World Wide Web

Encyclopedia Article on Web (revised):

Edwin W. Minch, "Spider," World Book Online, 20 July 2000.

<http://www.worldbookonline.com/wbol/wbAuth/na/ar/fs/ar524980.htm>.

Magazine on Web (revised):

Helmuth, Laura. "Spider Solidarity Forever." Science News, May 8, 1999

<http://ehostwebl.epnet.com/sas/fulltext.asp?resultSetId=R00000003&hitNum=19&booleanTerm=%28Insects%20spider%20arachnid%20insecta%20bug%20ant%20flea%20tick%20scorpion%20tarantula%20bee%20wasp%20ho>.

(This whole URL doesn't seem necessary; maybe end with fulltext.asp?result....)

Web Page (new):

Atkins, Laurie and Susan Brown. Westside Spidermania!
Westside Elementary School, Cedartown, GA, 28 July 2000
<http://polk.ga.net/Westside/Spider/Westside_Spidermania.html>.

Author's last name, Author's first name. Title. Name of Institution or Organization,
date of access <network address>.

Interview (new):

Barquist, Carmelita. Personal interview. 28 July 1999.

Name of person interviewed. Kind of interview (Personal interview, telephone
interview). Date.

Additions to Works Cited Elementary Examples

Video

Spiders: Backyard Science. Phoenix Films, 1992.

Web Page

Atkins, Laurie and Susan Brown. Westside Spidermania! Westside Elementary School,
Cedartown, GA, 28 July 2000
<http://polk.ga.net/Westside/Spider/Westside_Spidermania.html>.

Interview

Barquist, Carmelita. Personal interview. 28 July 1999.

How to Cite Works-- Review

OK.